



 www.thelocalcourtlawyers.com.au
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 PO BOX 397 Lennox Head, 2478, NSW

[DATE]:

Attn: NSW Police/Court Registry

Re: [name]

DOB:

Address: .

H#: tbc

Dear Sir/Madam,

I hereby authorise my solicitors, Sally McPherson and Stephen Gerrish, from the Local Court Lawyers, to attend at, or make enquiries with, any police station and/or court registry and/or any other relevant organisations or person involved in the bringing of, or defence, of the charges against me for the purpose of obtaining my:

- Local Court Report (“Criminal history” and “Traffic History”, “priors”), and/or Police Facts and/or CAN, and traffic history; and
- Anything in furtherance of any other matter, information, document or inquiry relating to me and/or my alleged commission of the offence(s).

Further the authority extends to the Local Court Lawyers making enquiries, requesting, filing or serving any other documents, applications, defences, or the like, related to the preparation and carriage of this matter.

Kindly telephone me on [insert mobile number] if you require any clarification or additional information.

Yours faithfully,

[insert name]